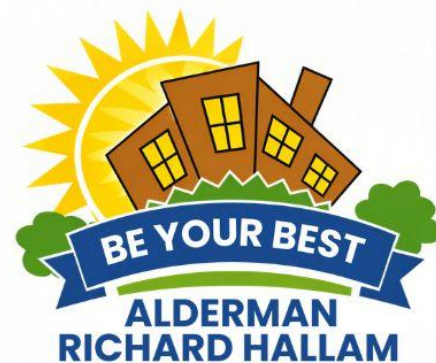


22 September 2026



Dear Parents and Carers,

Parents' and Carers' Evening Tuesday 6th October and Thursday 8th October 2026

We are happy to announce that this Parents' and Carers' Evening will be taking place **in person**. Please ensure that you choose the correct day you wish to attend.

Tuesday 6th October – 3:30 pm - 6 pm

or

Thursday 8th October 2026 – 3:30 pm - 7 pm

On Thursday 24th September, you will receive an email inviting you to book a slot using our electronic booking system for your child's appointment; this will be sent out at 3 pm. You will be able to book your appointment in the Arbor app, under 'Guardian Consultations'. Please be aware that if you have siblings, you will need to check the times you book to ensure that they do not clash and allow yourself time to get from one appointment to another.

Please note that when you book your appointment, it will be on a first-come, first-served basis. Appointment emails will only be sent to the first priority email address. Please note that bookings will close at 9 am on the morning of Monday 5th October.

If you do not have access to the Internet or need help booking your appointment, please contact the school office, who will assist you.

It is really important that all parents and carers make every effort to book and attend their appointment, as this is a chance for you to discuss your child's learning, understand how they have settled into school at this time, and find out about the priorities for this year.

Yours sincerely,

Senior Leadership Team

Alderman Richard Hallam Primary School

Avebury Avenue, Leicester, LE4 0FQ

Tel: 0116 262 4003 / 262 1543

Email: office@aldermanrichardhallam.leicester.sch.uk

Web: www.arhprimary.co.uk

Headteacher: Miss A Kedzior

Deputy Headteacher: Mr S Beardsmore