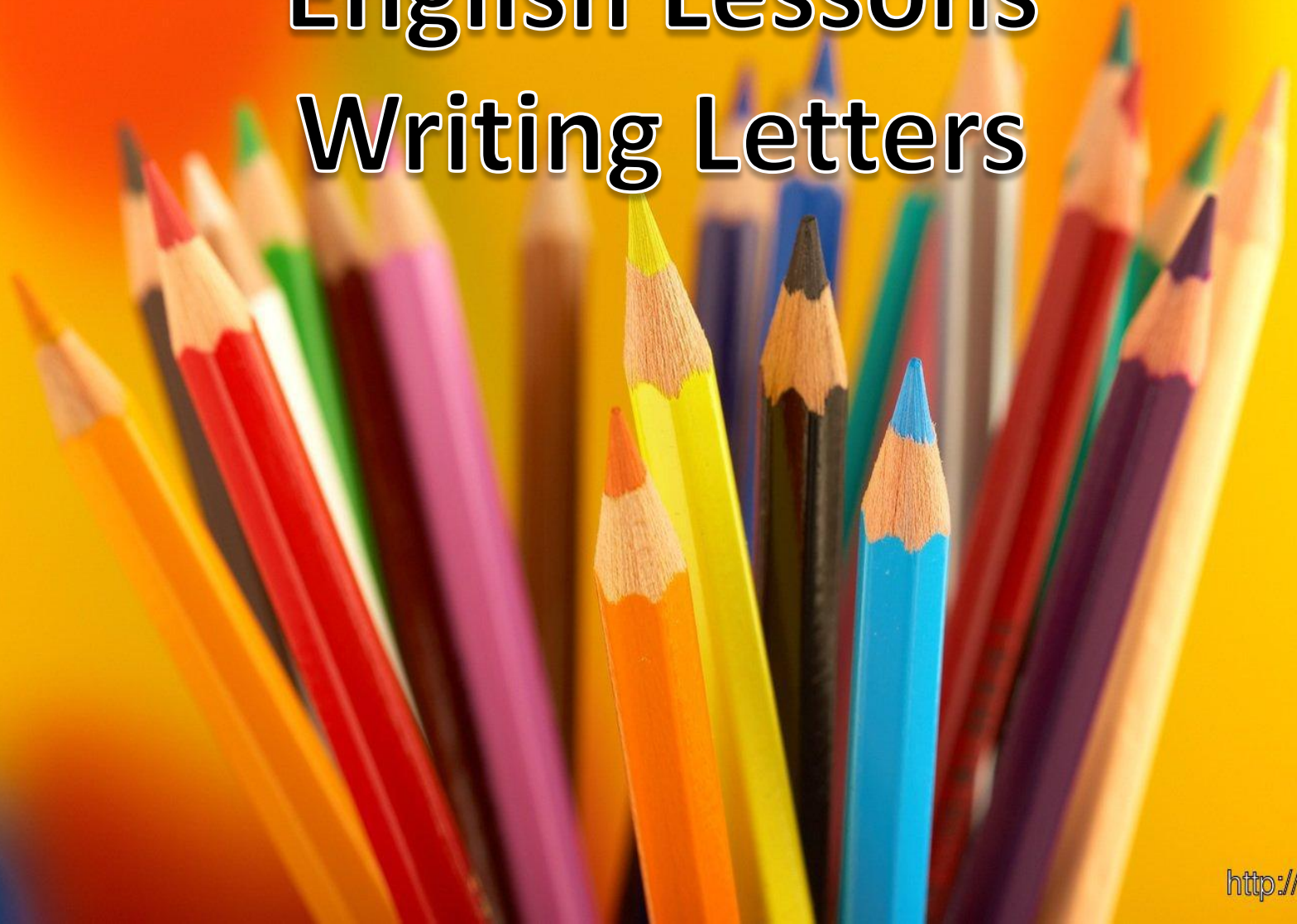


Week 2

English Lessons

Writing Letters



Monday

L.O. To understand
what a letter is and
why we write them.

What can you tell me already about letters?

- Why might you write one?
- What would you write in it?
- What do you do with a letter after you have written in?

We send letters to give other people information.

Usually, letters are sent to one other person. Depending on the purpose, the letter will give them information about something - either about yourself or something you need them to know.

The next few pages have texts written on them. Can you read them and see if you can tell if they are letters or not?

Is this a letter? Why? Why not?

Dear John,
I am so sorry it has been
such a long time since we
last spoke. I have been so
busy! I have been cleaning
the house and washing the
cars. Tomorrow I am going to
the supermarket to buy some
food. I am looking forward to
seeing you again.
From Tom

Is this a letter? Why? Why not?

Dear Diary,
Today has been such a strange day! I was working in the garden and I saw a huge bird fly over my head. It had giant wings and sharp claws. I was very scared so I ran inside. When I looked outside it was gone.

Is this a letter? Why? Why not?

Shopping:

1 carton of eggs

1 pint of milk

Bread

Cheese

Crisps

Apples

Bananas

Strawberries

Is this a letter? Why? Why not?

Dear Mr Beardsmore,
I am writing to inform you
that I will not be coming to
school today. I am feeling
very unwell. I have been
feeling sick for the last few
days and my tummy has been
hurting. I hope I will feel
better soon.
From Mrs Fowler

Plenary: How did you know when it was a letter?

- What did all the letters have in common?
- How did you know when it was a letter?
- What told you it was not a letter?

Tuesday

L.O. To recognise the features of a letter.

Yesterday we looked at
understanding what a letter is.

Today we are looking
at the specific things
a letter needs to make
it a letter.

Our letters will need certain things. We call these 'features'.

The features of our letters will be:

- First person (I)
- Starts with 'To' ends with 'From'
- Most will be written in the past tense, as we will be describing our day.

First person sentences

First person sentences:

- Usually begin with or include the word 'I'
- They are written as though something is happening to you.
- They give your point of view.

Past Tense Sentences

Past tense sentences:

- Speak as though something has already happened.
- Sometimes use the 'ed' suffix on the end of a verb - e.g. 'walked'.

Your task for today:

On the following slide I have written a letter. I want you to look at it and see if you can write down where I have used the features we described on a piece of paper.

Can you spot the features?

Dear Elizabeth,
I have been so busy this week! On Monday I worked at home and I completed my Maths and English work. On Tuesday, I played with my new lego set. I had so much fun!

I am missing you lots. I hope I see you soon!

From Jack

Plenary: Could you improve this letter? How?

Dear Elizabeth,
I have been so busy this week! On Monday I worked at home and I completed my Maths and English work. On Tuesday, I played with my new lego set. I had so much fun!

I am missing you lots. I hope I see you soon!

From Jack

Wednesday

*L.O. To correct letters
using our features
checklist.*

Let's recap our features checklist!

The features of our letters will be:

- First person (I)
- Starts with 'To' ends with 'From'
- Most will be written in the past tense, as we will be describing our day.

Today we are looking at badly written letters and correcting them.

On the next few pages are badly written letters. We would like you to rewrite them on a piece of paper and correct them. Be careful! Although some letters are missing the key features, others may be missing other grammar features too!

Can you rewrite this letter correctly?

Dear Jim,
You are feeling sad today because you did not get to play with your toys yesterday. You wanted to play but your brother would not let you. Yesterday you watched and completed a P.E. lesson on the computer. You had a great time.
From Rosie

Can you rewrite this letter correctly?

Dear Sam,
I am excited because I am playing board games. I am eating pasta for my lunch. Yesterday I am having chips for my tea. I went outside and jumping on my trampoline.
From Jane

Can you rewrite this letter correctly?

I have been having a great time at home We have been doing so many fun things! yesterday I went outside and played football with my brother. it was so much fun I had toast for my breakfast and I put jam on it

Plenary: Could you add any adjectives into this letter?

Dear Tom
I have been having a great time at home. We have been doing so many fun things! Yesterday I went outside and played football with my brother. It was so much fun I had toast for my breakfast and I put jam on it.
From Pat

Thursday

*L.O. To write a letter
using the correct
features.*

Today we are writing our own letters.

On the next page is a letter from your teachers. We want you to write a reply. That means you need to answer the questions we ask. Maybe you could write some of your own questions in your reply?

Dear Year 1 Children,
We hope you are well and getting busy with all your home school work! What have you been doing? We cannot wait to hear all about it! We have been really busy preparing lots of fun activities for you to do at home and we are looking forward to seeing your replies!

All of us have been working in our own houses this week. Where have you been working? It has been beautiful weather so maybe you have been working outside!

We all miss you very much and we cannot wait to teach you back in school!

We cannot wait to hear from you!
From The Year 1 Teachers

Now it's your turn!

When you have written
your reply, you can send
it to us.

Either by email:

[ARHYear1@aldermanrichardhallam.leicester.sch.
uk](mailto:ARHYear1@aldermanrichardhallam.leicester.sch.uk)

Or post it to the school
address.

We can't wait to see them!