

08 October 2024

Dear Parents and Carers,



Parents' and Carers' Evening Tuesday 12th November and Thursday 14th November 2024

We are happy to announce that this Parents' and Carers' Evening will be taking place **in person**. Please ensure that you choose the correct day you wish to attend.

Tuesday 12th November – 3:30pm-6pm

or

Thursday 14th November – 3:30pm-7pm

On Monday 14th October, you will receive an email inviting you to book a slot using our electronic booking system for your child's appointment; this will be sent out at 3pm. Please be aware that if you have siblings, you will need to check the times you book to ensure that they do not clash and allow yourself time to get from one appointment to another.

Please note that when you book your appointment, it will be on a first-come, first-served basis. Appointment emails will only be sent to the first priority email address. Please note that bookings will close at 9am on the morning of Monday 4th November.

If you do not have access to the Internet or need help booking your appointment, please contact the school office who will assist you.

It is really important that all parents and carers make every effort to book and attend their appointment as this is a chance for you to discuss your child's learning, understand how they have settled into school at this time, and find out about the priorities for this year.

If you cannot attend either of the in person meetings, then we are able to offer a limited number of virtual appointments. These virtual appointments will **ONLY** take place on Thursday 14th November. If you would like your appointment to be virtual on the Thursday, you will need to speak to your child's class teacher who will arrange this for you. Please be aware that you will still need to book a time using the online system to ensure your slot.

Yours sincerely,

Senior Leadership Team

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